**AIA Hong Kong**
Unit 3601, 36/F, AIRSIDE,
2 Concorde Road,
Kai Tak, Kowloon
T: (852) 2881 3333

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# Memo

| | | | | | |
|---|---|---|---|---|---|
| Attn | : | All EDDs & Honourable Advisors / EDDs/ PSDDs/ SDDs/ DDs/ MICs/Agency Leaders/ Financial Planners | Dept | : | Premier Agency Development Department |
| Copy | : | Mr. Alger Fung / Ms. Amy Chan / Mr. Louie Ho / All Department Heads / ABDD Executives | | | |
| Date | : | 26 September 2025 | Total Page | : | 4 |

**(A250959) 友邦精英學院 11 月特別招募活動**

為幫助各位招募者在第 4 季快速招攬人才，達成 2025 年招募目標，我們將於 2025 年 11 月推出特別招募活動 – Rooftop Party，幫助大家與準招募有更多互動機會。

現邀請各位區域總監、卓越營業單位主管 (PAL)、人才招募專員會 (TRC)、青年企業家計劃 (AES)，各營業單位主管以及招募者的積極參與，共同達成招募目標。活動簡介如下：

| 活動 | 日期及時間 | 地點 | 行政費 |
|---|---|---|---|
| 友邦精英學院 11 月特別招募活動 - Rooftop Party | 2025 年 11 月 6 日<br>19:30 – 22:30<br>(19:00 開始登記) | FAYY,<br>中環蘭桂芳德己立 30-32 號, 加州大廈 25-26 樓 | 每人 HK$200 |

名額有限，請大家立即於「友招募 iRecruit」報名！

相關活動詳情請參閱下文。如有任何查詢, 請聯絡 Premier Agency Development Department (電話:2203 0299 / 電郵: aiahk.premieragency@aia.com)。

As 2025 Q4 is approaching, we are pleased to launch AIA Premier Academy Recruitment Event – Rooftop Party!

To assist all recruiters achieving their recruitment target in 2025, we hereby invite all District Directors, PAL, TRC, AES, agencies leaders and recruiters to join this event with their prospects. Event details as below:

| Event | Date and Time | Location | Administration Fee |
|---|---|---|---|
| AIA Premier Academy - Rooftop Party | 6 November 2025<br>19:30 - 22:30<br>(Registration start 19:00) | FAYY, 25/F-26/F,<br>California Tower, 30-32<br>D'Aguilar Street,<br>Lan Kwai Fong, Central | HK$200<br>per person |

Please refer to the captioned memo for event details and reach out to Premier Agency Development Department (Phone No.: 2203 0299 / Email: aiahk.premieragency@aia.com) for further enquiries.

Best Regards,

Joel Lee
Head of Premier Agency Development
JL/pz/ry

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# 報名規則及要求

| | |
|---|---|
| 主題 | 友邦精英學院 11 月特別招募活動 - Rooftop Party |
| 日期 | 2025 年 11 月 6 日 (星期四) |
| 時間 | 下午 7:30 至 10:30 (下午 7:00 開始登記) |
| 地點 | FAYY, 中環蘭桂芳德己立街 30-32 號加州大廈, 25-26 樓 |
| 服裝要求 | 娛樂休閑 |
| 活動內容 | • DJ 現場表演<br>• 暢飲指定飲品<br>• 品嘗精美小食 |
| 名額 | 300 位參與者 |
| 費用 | 每位參與者（包括營業單位主管及準招募）將被收取行政費 HK$200 (原價每人 HK$750)；<br>舉例：1 位營業單位 + 2 位準招募參與活動，收費為：HK$200 x 3 位 = 合共 HK$600)。 |
| 參加資格及名額分配 | 每位營業單位主管或招募著必須携同至少 **1 位準招募**一同出席。<br>名額有限；若反應熱烈，名額分配將以下列情況優次處理：<br>1. **區域總監及 PAL/ TRC/ AES** 營業單位主管提交的報名將獲優先處理；<br>2. 準招募的資料若**符合 AIAPA/ EDP 潛在目標**資格者(以 iRecruit 輸入資料核準)會被優先考慮；<br>若以上所有優次均出現相同情況，以**先到先得**原則安排<br><br>• 報名及出席的營業單位主管必須為同一位<br>• 若名額爆滿，未符合以上情況的報名有機會不獲分配出席名額<br>• 沒有邀請準招募的營業單位主管恕不獲出席資格<br><br>***此次活動僅供內部同事及獲邀人士出席，參與人士不可以任何形式轉售或收取費用，一經發現，將會被取消資格。** |
| 報名要求 | **必須完成以下程序**在「友招募 iRecruit」報名參加是次活動<br><br>**iRecruit 系統自動發出之收到報名申請郵件**<br>營業單位主管與準招募於報名後將會收到由系統自動發送的收到報名申請電郵，請妥善保存由系統發出的 QR Code（二維碼）<br><br>**報名結果公佈 (確認出席資格)**<br>卓越營業發展部將於截止報名後審查有關資格，並以電郵 (aiahk.premieragency@aia.com) 發送確認出席資格通知及聯絡相關營業單位主管。 |
| 接受報名日期 | 2025 年 9 月 26 日至 2025 年 11 月 3 日 |
| 報名結果公佈日期 | 2025 年 11 月 4 日 |
| 最後確認出席日期 | 2025 年 11 月 5 日 |
| 收取費用安排 | 確認報名後，每位參與者將被收取行政費 HK$200，有關費用會於報名之營業單位主管的營業員/招募者之戶口中扣除；若未能於 **2025 年 11 月 4 日之前**以郵件或電話通知卓越營業部取消報名，而營業單位主管及/或其準招募任何一方最終缺席，**公司則會以 HK$750 (以每位缺席者計，包括營業單位主管本人) 收取費用。** |
| 注意事項 | • 活動當日如遇紅色/ 黑色暴雨或八號風球，活動將會取消或延期舉行，並會作另行通知。<br>• 公司保留隨時修改參加資格、報名安排及贊助形式之權利，恕不另行通知。<br>• 有關安排或會因應實際情況而改動，如有任何異議，以公司最後決定為準。 |

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## Registration Rules and Requirements

| | |
|---|---|
| Event Title | AIA Premier Academy Recruitment Event - Rooftop Party |
| Date | November 6, 2025 (Thursday) |
| Time | 7:30PM - 10:30PM (Registration starts at 7:00PM) |
| Venue | FAYY, 25–26/F, California Tower, 30–32 D'Aguilar Street, Lan Kwai Fong, Central |
| Dress Code | Casual |
| Event Highlights | • Live DJ Performance<br>• Free flow Selected Drinks<br>• Exquisite Snacks |
| Capacity | 300 participants |
| Administration Fee | HK$200 per participant (including Leaders/Recruiters and prospects)<br>(original price HK$750 per person).<br>Example: 1 Leader/Recruiter + 2 Prospects = HK$200 × 3 = HK$600 total. |
| Eligibility & Quota Allocation | All leaders/recruiters must participate with **at least 1 prospect**.<br>Limited quotas available; if oversubscribed, priority will be given as follows:<br>1. **District Directors or above and PAL/TRC/AES Leaders**<br>2. Prospects who meet AIAPA/EDP potential target criteria (verified via iRecruit)<br>If the above priorities are tied, allocation will be on a **first-come, first-served** basis.<br><br>• The attending leader/recruiter must be the same person who registered<br>• If the event is full, those not meeting the above criteria may not be allocated a spot<br>• Leaders/Recruiters without invited prospects will not be eligible to attend.<br><br>***This event is for internal staff and invited guests only. Participants are not allowed to resell or charge any fees; violations will result in disqualification.** |
| Registration Requirement | **Must complete registration via iRecruit**<br><br>**iRecruit will send an email confirming receipt of the registration, including a QR code. Please keep this QR code safe.**<br><br>**Confirmation of Attendance:**<br>Premier Agency Development Department will review eligibility after the registration deadline and send confirmation emails to Leader/Recruiter (from aiahk.premieragency@aia.com). |
| Registration Period | September 26, 2025 – November 3, 2025 |
| Announcement of Results | November 4, 2025 |
| Final Confirmation Deadline | November 5, 2025 |
| Administration Fee Arrangement | After confirmation, an administrative fee of HK$200 per participant will be deducted from the leader/recruiter's account. If cancellation is not notified by email or phone **before November 4, 2025**, and leader/recruiter/prospect fail to attend, a **no-show fee of HK$750 per person** (including the leader/recruiter) will be charged. |
| Important Notes | • If a Red/Black Rainstorm Warning or Typhoon Signal No. 8 is in force on the event day, the event will be cancelled or postponed, with further notice provided.<br>• The company reserves the right to modify eligibility, registration arrangements, and sponsorship without prior notice.<br>• Arrangements may change based on actual circumstances. In case of disputes, the company's decision will be final. |

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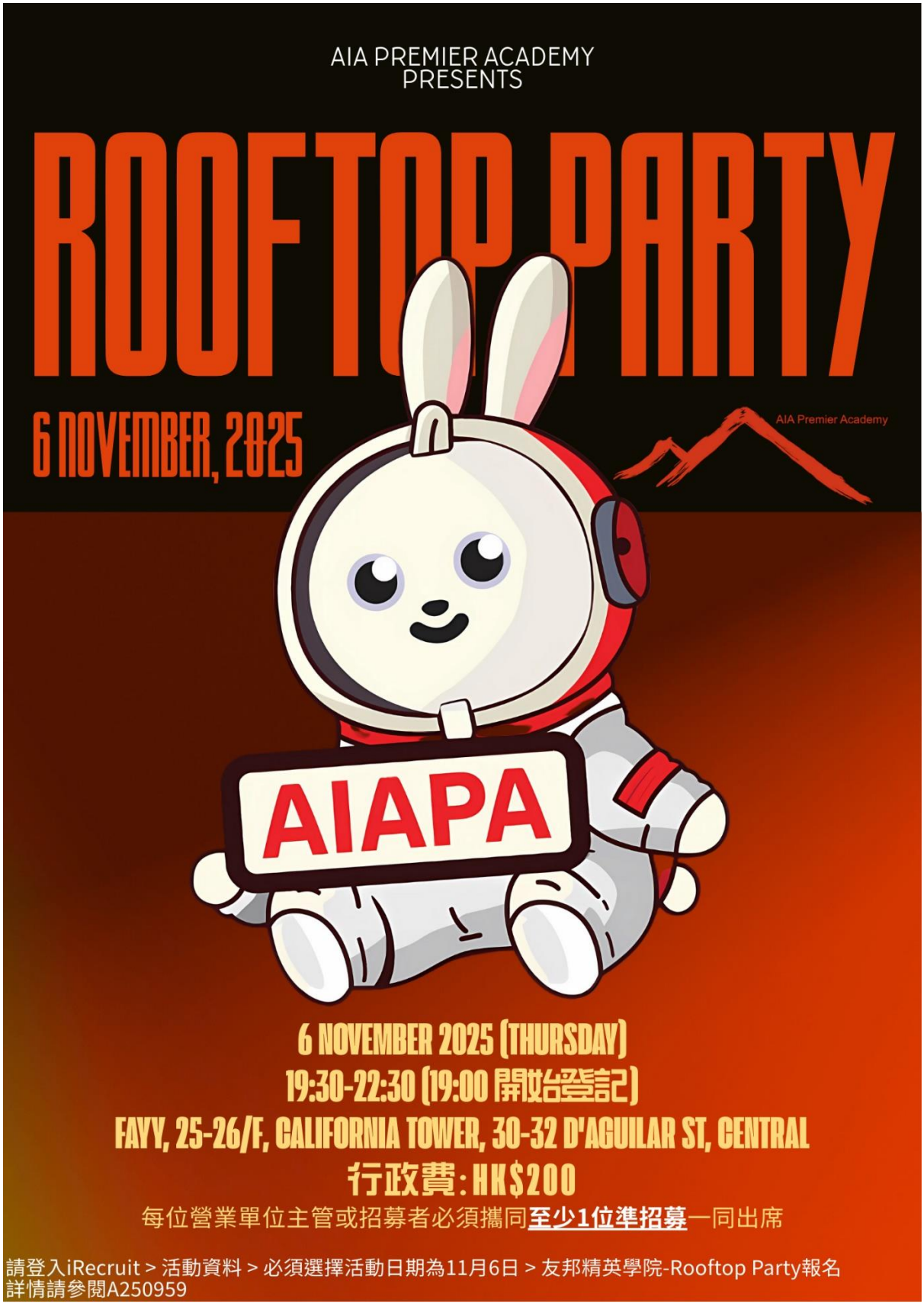


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