**AIA Hong Kong**

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# Memo

Attn: All EDDAs & Honourable Advisors/ EDDs/ PSDDs/ SDDs/ DDs/ MICs/ Agency Leaders/ Financial Planners (Hong Kong & Macau)

From: Amy Chan

Copy: Mr. Alger Fung / Mr. Louie Ho/ Ms. Bonnie Tse
All Department Heads/ ABDD Executives

Dept: Management Team

Date: 3 Mar 2025

Total page: 1

Subject**: (A250265) 關於業務夥伴探訪營業單位辦公場所**

**About Business Partners' Visits to Agency Offices**

根據公司規定，友邦保險只允許已和公司建立正式合作關係的業務夥伴*探訪我們的營業單位辦公室進行業務推介或洽談。如果您發現任何非公司正式業務合作夥伴^在您營業單位的辦公室進行業務推介或洽談，請立即向您的區域總監報告。區域總監應進行有效監督，以確保其轄下營業單位的辦公室遵守本指南。

感谢您的配合。如有任何疑問或需要進一步說明，請聯繫貴區域的 ABP。

According to company rules, AIAI only allows our business partners who have entered into an official partnership* with us to come to our agency office premises to conduct business promotion or discussion. If you notice any non-AIA official business partner^ conducting business promotion or discussion in your agency office, please report to your District Director immediately. District Directors should provide proper oversight to ensure this guideline is observed in your agency office premises.

We appreciate your cooperation in this matter. If you have any questions or require further clarification, please reach out to your Agency Business Partner(s).

| | 例子 |
|---|---|
| 已與公司建立正式業務夥伴合作關係*<br>Official partnership with Company | ▪ 藍十字（亞太）保險有限公司 (友邦保險控股有限公司之子公司) / Blue Cross (Asia-Pacific) Insurance Limited (a subsidiary of AIA Group Limited).<br>▪ 美亞保險香港有限公司 / AIG Insurance Hong Kong Limited<br>▪ 中國建設銀行(亞洲)股份有限公司/ China Construction Bank (Asia) Corporation Limited<br>▪ 東亞銀行有限公司 / The Bank of East Asia, Limited |
| 非公司正式業務合作夥伴^<br>Non-AIAI official business partner | ▪ 蘇黎世保險（香港）/ Zurich Insurance (Hong Kong) |

*備註: 業務合作夥伴名單可能會不時更改，請留意其他相關信息。*
*Remarks: The list of Business Partners may change from time to time, please refer to related information.*

Amy Chan
Chief Agency Officer
Agency Distribution
Hong Kong and Macau

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